**Board Meeting Agenda Minutes**

**October 18, 2019**

**1:30pm-3:00pm, Newcastle Elementary Conference Room**

Attendees:

Trisha Marshall

Daisy Forsythe

Mary Brown

Elysa Piha

Allison Sweeney

Ali Bligh

Mary Vickers

Tammy Chin

Nicole Anderson

Christina Hanson

Dr. Tod Wood

Nami Kusunose

**Call to order- 1:35p**

**Review/Approve Board Meeting Minutes from 9/20/19—**Ali Bligh made a motion to approve, Nicole Anderson seconded the motion. The motion was approved unanimously.

**Board Updates**

* + Treasurer Update
    - Special Funding Requests—There is a need to approve a $3.10 increase to the RazzKids Special Funding Request. Tax was miscalculated due to Kindergarten teachers living in different zip codes. Daisy Forsythe motioned to approve and Ali Bligh seconded the motion. The motion was approved unanimously.
    - Safety Team—items are needed for emergency backpacks. Concern about exceeding budget. If exceeded, a Special Funding Request will need to be filled out and approved.
    - Play Every day—2 grades are not currently getting to play because of how recess has been set up. Discussion about chatting with Chris Longfellow to discuss how this will be able move forward.
  + Programs
    - Reflections— Alice Kim is taking this on. Discussion about recruiting paretns of participants.
    - Costume Carnival—The Costume Carnival is happening tonight. Plenty of volunteers through Deca, Middle school students and Grade 5 students – all helping with the spaghetti dinner and games. At this point, 129 dinners already sold.
    - Spelling Bee & Geo Bee—Both have chairs and are moving forward on schedule.
  + Outreach
    - Food Drive -- Currently in session. Successful so far
    - Holiday Gift Drive –November 13-29th
    - Lunch for the Break – Newcastle will be doing Lunch for the Break for the mid-winter break as well as the Spring break
    - Sunshine –A flyer will be going out for needed items for the family that lost their house in the fire.
  + Ways and Means
    - Current Events:
      * Code Ninjas—advertising for this
      * Box Tops—mobile app is set up
    - Future Events:
      * + MOD Pizza Fundraiser in the Newcastle Commons is happening November 13th . Newcastle Elementary will receive 20% of proceeds.
        + Orange Ruler—It is happening!! Discussion took place about taking the full service package (OR takes 30% cut) or the software only package (OR takes 10% take).
    - Holiday Spirit Wear Sale—Current spirit wear order is coming in on Monday. Pick up and distribute next week. Commemorative shirt for teachers that have been here for the full 15 years of the school.
  + Volunteers
    - Crocktober Fest –Crocktober Fest is happening next week. In need of more entrees and salads. 4th and 5th grades are covering it.
    - Game Room—Game room is not going well, help was requested twice, but not much response
    - Volunteers to highlight—Sam Condiotty and Randi Belcher for all their work with our Art Program
  + Membership—535 members at this time.
  + Communications—please be checking your PTSA emails and respond

**Board Business**

* + Board Member training
    - Tentative Date for Council PTSA and the Law Training – Nov. 7, 6-9pm Trisha will send an email with links to all trainings. Please have done before Spring.
  + Levy Vote
    - Vote is on Feb. 11; do we endorse (have to vote as a GM to do so)? Strong consensus to have a November meeting
    - Can have someone come speak at a GM meeting (Jan? Add Nov meeting?)
  + District boundaries—Boundaries will be drawn due to new High/Middle/Elementary School. Committees have been put together to redraw the boundaries.
  + Coffee Talk—Heavy discussion about drugs and bullying
  + Newcastle Life article— Article will be out in December, picture being taken today.
  + ParentWiser event: Normal Sucks, Oct. 22
  + ISF Glassybaby and Kendra Scott event – Nov. 14 6-9pm at Newcastle Golf Club
  + State PTA delegates—Information will be sent out if anyone is interested in going.

**Additional Business:**

* Garden is happening. Allison Sweeney and Marcia O’Donoughue are chairing the program. It will happen for Grade 5 students during their afternoon recess.